



LETTER ORDER No. : LO24-00053

MAROONSTUDIOS INC.

Unit 1218 12F Corporate 145 Building,
145 Mother Ignacia Avenue,
South Triangle, Quezon City

Date : June 20, 2024
Bidding No.: PB-007-24
Date of Opening : May 28, 2024

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	<p>SUPPLY, DELIVERY AND COMMISSIONING FOR ONE (1) YEAR SUBSCRIPTION OF EMAIL AND COLLABORATION TOOL FOR PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT</p> <p>* PR24-0332 * For ITSD use</p> <p>* NOA No. INTBAC-017-24 * Resolution No. PS-BAC-24-06-02</p> <p>* A warranty covered either by retention money of special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of one (1) year after acceptance (if applicable)</p> <p>=====</p> <p>- Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.</p>	4,999,998.96	4,999,998.96
Price Validity: 0 Calendar Days				Total Amount:	Php 4,999,998.96

Place of Delivery : RR Road, Cristobal St. Paco Manila	Delivery Instruction : Within thirty (30) days upon receipt of Notice to Proceed (NTP)
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<p>Certified Correct:</p> <p>Signature Redacted</p> <p><u>ABIGAIL ANN O. ALICDAN-ESPERE</u></p> <p>OIC, GSD</p>	<p><u>6/20/24</u></p> <p>Date</p>
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<p>FUNDS AVAILABLE Php 4,999,998.96</p>	<p>Signature Redacted</p> <p><u>LADY LOU A. GIMENO</u></p> <p>OIC Chief Accountant</p>
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<p>APPROVED BY:</p> <p>Signature Redacted</p> <p><u>PHILIP JOSEF T. VERA CRUZ</u></p> <p>Director IV, Operations Group</p>	<p><u>6/21/24</u></p> <p>Date</p>
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<p>Supplies received by:</p> <p>Signature Redacted</p> <p><u>CARLA JEAN L. CRUZ</u></p> <p>Signature Over name in print</p>	<p><u>June 21, 2024</u></p> <p>Date Received</p>
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NOTICE TO PROCEED

CARLA JEAN L. CRUZ

Authorized Representative

MaroonStudios Inc.

1218 12F Corporate 145 Building, 145 Mother Ignacia Avenue,
 South Triangle, Quezon City

Dear **Ms. Cruz**:

The attached Letter Order having been approved, notice is hereby given to **MAROONSTUDIOS INC.** that performance on the **SUPPLY, DELIVERY, AND COMMISSIONING FOR ONE (1) YEAR SUBSCRIPTION OF EMAIL AND COLLABORATION TOOL FOR PROCUREMENT SERVICE – DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)** under **Public Bidding (PB) No. 007-2024** shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	QTY / UOM	UNIT PRICE	TOTAL CONTRACT PRICE
1	Supply, Delivery, and Commissioning For One (1) Year Subscription of Email and Collaboration Tool for Procurement Service – Department of Budget and Management (PS-DBM)	12 months	₱ 416,666.58	₱ Php 4,999,998.96
Amount in words: Four Million Nine Hundred Ninety Nine Thousand Nine Hundred Ninety Eight Pesos and Ninety Six Centavos.				

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Signature Redacted

KARL MICHAEL R. ESPEJO
OIC-Chief, IT Services Division

Date of receipt of this Notice:

June 21, 2024

Name of Authorized Representative:

carla Jean L. cruz

Signature of Authorized Representative:

Signature Redacted